

**GREATER MANCHESTER COMBINED AUTHORITY  
RESOURCES COMMITTEE**

Date: 29 July 2022

Subject: Establishment of post of GMCA Group Assistant Director Information Governance and Deputy Data Protection Officer

Report of: Eamonn Boylan, Chief Executive Officer, GMCA & TfGM

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**PURPOSE OF REPORT:**

To seek approval for the establishment of a Group Assistant Director of Information Governance and Deputy Data Protection Officer (Shared Service) an Assistant Director Post currently exists in the Information Governance team structure, and this will be replaced with the new role. The current Assistant Director role is subject to the senior salary review process.

**RECOMMENDATIONS:**

To approve establishment of full-time permanent post to Group Assistant Director of Information Governance and Deputy Data Protection Officer (Shared Service).

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Risk Management – see paragraph – N/A

Legal Considerations – see paragraph – N/A

Financial considerations:

The role is new; funding has been agreed with TfGM for a 50/50 split and it is expected that the salary will be at the Assistant Director banding proposed in the senior salary review (Band SM6 £65,324).

## **Introduction**

Over the past 2 years the scope of the Information Governance service has grown considerably and has been working in the capacity as a shared service across both the GMCA and TfGM. It has also matured the relationships with the districts in providing a service to the Chief Legal officers via a new Heads of Terms.

The work of the team is also now on a firm strategic, city region footing with the Greater Manchester Information Board established and recognised as the most mature in the country<sup>1</sup>, the Greater Manchester Information strategy<sup>2</sup> agreed by the GMCA in January.

All of which is driving the need for the role to be established.

The role will be funded in a 50/50 split arrangement with Transport for Greater Manchester to reflect the shared service nature of the role.

## **Summary**

The key changes are:

- Establish a permanent full time deputy role for the current Assistant Director of Information Governance and Data Protection Officer which is under review and proposed to become a recognised group role as per the senior salary review.

## **Context**

Following on from the establishment of the Assistant Director role in November 2018 the Information Governance service has undertaken considerable work to bring the GMCA to an appropriate and consistent standard in information governance across all parts of the organisation. Over the past two years operating as a shared service, it has also made significant change and improvements at TfGM. The service also subsumed the old AGMA working arrangements with the districts and a new head of terms is agreed and operating with the 10 Chief Legal Officers. This work places the team in a leadership and coordination role for complex and challenging GM Data sharing and information management initiatives.

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<sup>1</sup> [Ethical Data Governance - Greater Manchester Combined Authority \(greatermanchester-ca.gov.uk\)](https://www.greatermanchester-ca.gov.uk/ethical-data-governance)

<sup>2</sup> [Greater Manchester Information Strategy - Greater Manchester Combined Authority \(greatermanchester-ca.gov.uk\)](https://www.greatermanchester-ca.gov.uk/greater-manchester-information-strategy)

With the advent of the improvement work against industry standards there are inconsistent skills and roles in line with the strategy work. As such the Group Assistant Director of Information Governance and Deputy Data Protection Officer will support the Group Director Information Governance and Data Protection Officer to lead a service reorganisation and further development of the shared service function.

It should be noted that this also includes activities building on the success of performance relating to Freedom of Information and Subject Access Request to enable both the GMCA and TfGM to derive further value from their information and data.

Additionally, the GMCA has a leadership role in information governance and Information Strategy via the GM Information Board underpins and enables cross cutting activity associated with the Greater Manchester Strategy. This includes leading the delivery of the GM Information Strategy, delivering critical information governance work at a city region level and ensuring that the residents of GM benefit from and are supportive of effective, lawful and ethical information sharing.

The role will provide much needed deputization to the to be established Group director role in ensuring there is a high-performance culture embedded across the service and respond to the need for a business partner model.